

EXECUTIVE SUMMARY

Recommendation to Approve First Amendment and Additional Spending Authority AG20-040 – Software for Tracking and Reviewing Health Records

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the First Amendment to Agreement between American Databank, LLC, and The School Board of Broward County, Florida (SBBC). The agreement was approved on March 6, 2018, at the SBOM under item FF-2, beginning on March 6, 2018 through March 5, 2020, with an approved spending authority of \$300 to \$3,720 per school. The Agreement provides access to the Complio System, a proprietary software system and database for tracking and reviewing individual health records and background screening reports of participating students.

The purpose of this Amendment is to renew for an additional year to expire on March 5, 2021.

The additional spending authority being requested is \$8,000.

Goods/Services Description

Responsible: Career, Technical, Adult & Community Education (CTACE)

American DataBank is a minority-owned background screening organization. The Complio system, a proprietary software system, and database facilitates the tracking and reviewing of individual health records and background screening reports of students that participate in healthcare clinical experiences. Memorial Healthcare System and Broward Health require Health Science students to be onboarded into the Complio system in order to participate in clinical experiences at their facilities.

Procurement Method

Responsible: PWS

Pursuant to the Department of Education, Rule 6A-1.012, 11(b), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, G, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived as for the SBBC's purchase of educational services.

Financial Impact

Responsible: PWS and CTACE

The additional spending authority being requested is \$8,000 (rounded) and is based on averaging the historical expenditures paid by schools for 2018-2019. The funds will come the school's CAPE funds. Cost is based per student, and schools are invoiced directly for this use of this screening system. Four hundred and sixty-eight (468) Health Science Pathway students have been placed in clinical rotations since the inception of this agreement, sixty-nine (69) students have been placed at Broward Health and three hundred and ninety-nine (399) have been placed at Memorial Healthcare System.

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The total spend for the current term is \$15,741 as detailed below:

School Name	Year 2018	Year 2019	Grand Total
Cypress Bay High	\$ 2,156		\$ 2,156
Deerfield Beach High	\$ 1,596	\$ 2,878	\$ 4,474
Dillard 6-12	\$ 544	\$ 1,028	\$ 1,572
Flanagan, Charles W. High	\$ 190	\$ 2,634	\$ 2,824
South Plantation High		\$ 635	\$ 635
Stranahan High School	\$ 94	\$ 750	\$ 844
Western High School	\$ 3,236		\$ 3,236
Grand Total	\$ 7,816	\$ 7,925	\$ 15,741

Financial Impact Table:

Action	Date	Term (years)	Amount
Original spending (3/6/2018 to 2/14/2020)	3/6/2018	2	\$ 15,741
1 st amendment + additional spending authority	3/3/2020	1	\$ 8,000
New total contract amount		3	\$ 23,741

Upon approval of this item, the new spending authority will be \$23,741. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.